



ALEXANDER RUSSELL

ILLUSTRATOR

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EDUCATION

ROCHESTER INSTITUTE OF TECHNOLOGY

Rochester, NY
BFA, Illustration
12/2023
GPA 3.760

QUEEN SBOROUGH COMMUNITY COLLEGE

Bayside, NY
AAS, Internet Information Technology
05/2020
GPA 3.5

SKILLS

- Digital Illustration
- Visual Development
- Editorial Illustration
- Motion Design
- Graphic/Illustrative Design
- Sculpting
- Photography
- Laser Engraving

TOOLBOX

- Adobe Photoshop
- Adobe Illustrator
- Adobe After Effects
- Adobe Lightroom
- Clip Studio Paint
- Corel Draw
- Engrave Lab

EXPERIENCE

LASER ENGRAVER

CUSTOM AWARDS

05/2024 – PRESENT

- Responsible for Designing and executing artwork/designs for engraving/sublimation using CorelDraw and Engrave Lab software.
- Operates Epilog C02/Fiber, Rotary and Sublimation Machinery to successfully execute projects according to customer specifications.
- Answers calls and greets customers, existing and new, to conceptualize projects as well as explain the engraving process.
- Executes special projects as needed.
- Edits or recreates customer-supplied artwork/designs to make them suitable for engraving.
- Documents projects at various stages of completion using photographs and the Trello project management tool.

FRONT DESK RECEPTIONIST/ ADMIN ASSISTANT

ROCHESTER INSTITUTE OF TECHNOLOGY

09/2021 – 12/2023

- Answered main office Phone calls
- Provided assistance for all faculty/staff and students entering the office
- Scanned, uploaded, and audited student documents.
- Scheduled/checked-in appointments for students in-person or over zoom.
- Delivered mail to various locations across campus.
- Assisted administration with special projects as needed.

CUSTOMER SERVICE SUPERVISOR

INTERCRUISES SHORESIDE AND PORT SERVICES

06/2019 - 08/2022

- Received incoming guests for various cruise lines, while providing pleasant interactions and helping them reach their destinations safely.
- Liaised between transportation companies, guests, and upper management to ensure smooth and speedy transfer of guests.
- Supervised colleagues to make sure tasks were being completed successfully.
- Based in JFK International Airport.